

# DODGE COUNTY BUILDING COMMITTEE MINUTES

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Administration Building, Room 1H & 1I 127 East Oak Street, Juneau, WI 53039

Date: June 6, 2019

**Call to order:** The meeting of the Dodge County Building Committee was called to order by Chairman Dennis Schmidt at 4:30 p.m. on June 6, 2019 in Room 1H & 1I of the Dodge County Administration Building with the following members present: **Dennis Schmidt, Cathy Houchin, Richard Fink, Mark Roesch, Kevin Burnett**

**Roll Call and Non-Committee Member County Board Attendance:**

**Also present:** Russ Freber, Director of Physical Facilities; Phil McAleer, Assistant Director of Physical Facilities; Barb Brooks, Administrative Secretary; Jim Mielke, Dodge County Administrator; Jason Boeck, Lieutenant

**Public Comment:** None

**Approval of the minutes from the May 2, 2019 meeting, and allow the Chairman to go out of order to efficiently conduct the meeting.** A motion was made by Kevin Burnett and seconded by Mark Roesch. Motion carried.

**Discuss and Take Action on Results from the Law Enforcement Center Asbestos Survey** was presented to the Committee. Asbestos removal will be put in the 2020 budget. A motion was made by Cathy Houchin and seconded by Kevin Burnett to leave the heat on until March of 2020, and at the end of March 2020 have abatement done.

**Discuss and Take Action on Space and Building Needs for Sheriff Storage** Lieutenant Jason Boeck believes they should accommodate the space available, and then do a needs/wants analysis. The Committee will tour the Sheriff's Office Building at the July meeting.

**Maintenance Operations/Building Update** a trench drain will be put in on the South side of the Dodge County Administration Building. Stones will again be replaced on the Dodge County Administration Building.

**Dodge County Administration Building**

**Concrete Replacement** will be done after the trench drain is put in by the South side entrance.

**Stone Repairs** about 10-15 stones will be replaced again this year.

**Dodge County Legal Services Building**

**Air Handler/Air Conditioner** the project is complete.

**Dodge County Detention Facility** has had some water pipe issues due to the bio film build up. We're going to get some quotes for some design drawings to show flushing points for the main line and areas around the facility. The Alto Sham oven has been repaired. The main cooler for the kitchen had a Freon leak and had to be repaired on Memorial Day weekend. The cost was around \$1300.

**Dodge County Courthouse**

**Concrete Replacement** concrete in front of the Courthouse by the flag poles was removed and repaved by the Highway Department.

**A/V Project** this project was started on Monday, and should be complete around Mid- December. Judges countertops will be started next week. The A/C in the AV closet for servers has been installed, and is up and running.

**Sprinkler System** Hooper has replaced the pipe under the canopy.

**Future Agenda Items** tour the Dodge County Sheriff Office.

**Determine Next Meeting Date and Time** Thursday July 11, 2019 at 3:00 p.m.

**Adjournment:**

There being no further business to come before this Committee, the meeting was adjourned by Chairman Dennis Schmidt at 5:51 p.m.

Respectfully submitted,

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Cathy Houchin, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.



June 21, 2019

Dodge County  
127 East Oak Street  
Juneau, WI 53039-1329

Attn: Russ Freber  
Re: Stone Maintenance  
Dodge County Administration Building  
127 E. Oak Street  
Juneau, WI

Dear Mr. Freber,

Per your request and our site meeting, we have developed the following proposal for your review.

### **SCOPE OF WORK**

The Dodge County Administration Building has an ongoing need for maintenance to the exterior stone. This building has had many repairs completed over the years. We are now into what is felt to be the tail end of the "Extensive" phase. The owner would like to complete the 2019 maintenance prior to the fall of this year.

Accordingly, we are proposing to replace 12 stones on the north and west elevations of this building. These two elevations have not been focused on the past couple years. The stones selected appear to be the worst stones currently on the building.

For whatever reason, the degradation on these two elevations appear to have significantly increased from last year. Comparing the photos that I have from 2018 to the photos I took this year, the winter really did cause a significant amount of damage. If you are interested in seeing these comparisons, please let me know so I can get the photos to you.

Access to this building is to be from an aerial lift, similar to what has been utilized in years previous and we will be utilizing an all-terrain material handler to aid in setting these stones. The mortar that will be used for this project will be the same mix that was previously used on this building that was designed by the US Heritage Company.

### **PRICING**

Statz Restoration and Engineering Co., Inc will provide all labor, materials, equipment and insurance necessary to complete this work as described above for the sum of \$ 19,250.00.

Please contact me with any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Peter A. Nichols".

Peter A. Nichols, P.E.  
Project Manager

#### **Milwaukee Office**

N57 W13580 Reichert Avenue • Menomonee Falls, WI 53051  
(262) 783-7745 • Fax (262) 783-4941  
office@statzrestoration.com

#### **Madison Office**

1600 Algonquin Drive • Baraboo, WI 53913  
(608) 356-9080  
www.statzrestoration.com